

Special Assistance Provision 2

Reimbursement Claims Calculation—2nd, 3rd, and 4th School Year

School: _____

Program: _____
(separate form for each)

☐ Breakfast Program
☐ Lunch Program

SFA: _____

Claim Month/Year _____

Instructions to claim reimbursement: Apply monthly percentages obtained during the base year to the monthly number of total student meals served in the 2nd, 3rd, and 4th years to determine claim for Free, Reduced Price, and Paid reimbursement.

Form Completed By (Name) _____

Date _____

Total Number Meals Served (A)	Corresponding Monthly Percentage from Base Year (B)	Current Month's Claim (C)
Total Meals: _____	X Free _____ % =	Free meals: _____
	X Reduced _____ % =	Reduced meals: _____
	X Paid _____ % =	Paid meals: _____
Example: 5100	X Free <u>90%</u> = (5100 x .90)	4,590
	X Reduced <u>4%</u> = (5100 x .04)	204
	X Paid <u>6%</u> = (5100 x .06)	306

Note: During the 2nd, 3rd, and 4th year of operation, the reimbursement will be on meal count and the corresponding month's percentages (free, reduced price, and paid) from the base year of operation under Provision 2.

Instructions:

- Record total reimbursable meals served during the month in column A.
- Record the percentage free, reduced price, and paid from the corresponding month of the base year in column B.
- Multiply the total meals for the month (column A) by the percentage (column B) to find the number to be claimed for free, reduced price, and paid categories (column C).